



# Mississippi College

A CHRISTIAN UNIVERSITY

Office of the Registrar  
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Clinton, MS 39058  
601-925-3210  
Registrar@mc.edu  
www.mc.edu/offices/registrar

**Instructions:** Complete Parts 1, 2, 3, 4, 5 and 6. Return to the Registrar for final approval. Once approved or denied, you will be contacted through your MC email. Pre-Approved courses will count towards transfer at MC, however, courses approved after they are completed may or may not count toward transfer at MC.

## Transient Enrollment Approval

### Part 1: Student Information

Student's Name: \_\_\_\_\_ Advisor: \_\_\_\_\_

Major/Minor: \_\_\_\_\_ MC ID#: \_\_\_\_\_

### Part 2: College/University you would like to attend as a Transient Student

School: _____	City/State: _____
Semester you will take classes at this school: _____	

**Part 3: Courses you would like to take as a Transient Student** You must go to <https://www.mc.edu/offices/registrar/transfer-equivalencies> to determine if the course you want to take will transfer to MC. If the course you want to take is NOT on this list, you need to turn in the course description with this form.

	Course #1	Course #2	Course #3	Course #4
Course Title				
Course Number				
Credit Hours				
MC Equivalent Course				
Requirement (check one)	<input type="checkbox"/> Core <input type="checkbox"/> Major/Minor <input type="checkbox"/> Elective <input type="checkbox"/> Repeat <input type="checkbox"/> Prerequisite <input type="checkbox"/> Other:	<input type="checkbox"/> Core <input type="checkbox"/> Major/Minor <input type="checkbox"/> Elective <input type="checkbox"/> Repeat <input type="checkbox"/> Prerequisite <input type="checkbox"/> Other:	<input type="checkbox"/> Core <input type="checkbox"/> Major/Minor <input type="checkbox"/> Elective <input type="checkbox"/> Repeat <input type="checkbox"/> Prerequisite <input type="checkbox"/> Other:	<input type="checkbox"/> Core <input type="checkbox"/> Major/Minor <input type="checkbox"/> Elective <input type="checkbox"/> Repeat <input type="checkbox"/> Prerequisite <input type="checkbox"/> Other:

### Part 4: Complete the information below

MC Cumulative GPA \_\_\_\_\_

Are you a senior?  YES  NO

Are you an athlete?  YES  NO

Are you an International Student?  YES  NO

### To be completed by Registrar's Office only: (Registrar Initials)

Good Standing  YES  NO \_\_\_\_\_

Last 33 hours  YES  NO \_\_\_\_\_

Dual Enrollment  YES  NO \_\_\_\_\_

Athlete  YES  NO \_\_\_\_\_

International Student  YES  NO \_\_\_\_\_

### Part 5: Understanding of Guidelines for Taking Transient Courses

**STUDENT:** initial beside each guideline below to verify that you have read and understand this information, and then sign below.

**ADVISOR:** with your initials and signature, you confirm the student is eligible to take the courses above, you approve of the courses selected, and the student understands their responsibilities as a MC student enrolling as a transient student at another institution.

Student Initial	Advisor Initial	
		The student must be in good standing when you take these courses – 2.0 cumulative MC GPA. Exception: 2.5 MC cumulative GPA for nursing majors.
		The transfer Transcript must have a Cumulative GPA of 2.0 or higher to transfer a grade of D back to MC (Some programs require courses to be a C or higher)
		Only 65 hours transferred from a 2-year college can be used toward your degree
		The last 33 hours must be taken at MC unless an exception is approved by the Provost
		Upon completion of the course, the student must have an official transcript sent back to MC Office of the Registrar.
		To be eligible for Latin honors at graduation, students must complete 65 hours at MC.

Student Signature/Date \_\_\_\_\_ Advisor Signature/Date \_\_\_\_\_

**Part 6: Signatures Required**

Department Chair of advisor  
Approved   Denied  
Signature\_\_\_\_\_ Date\_\_\_\_\_

Department Chair of course  
Approved: Course to be numbered as \_\_\_\_\_  
Approved: Course to be elective within the department   XXX   2XX   3XX   4XX  
Denied  
Signature\_\_\_\_\_ Date\_\_\_\_\_

Global Education (International Only)  
Approved   Denied  
Signature\_\_\_\_\_ Date\_\_\_\_\_

Athletic Advisor(Athletes Only)  
Approved   Denied  
Signature\_\_\_\_\_ Date\_\_\_\_\_

**Part 7: Final Signatures (Obtained by the Registrar's Office as required):**

Provost \_\_\_\_\_ Date \_\_\_\_\_