



Mississippi College
A CHRISTIAN UNIVERSITY

Office of the Registrar
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Clinton, MS 39058
601-925-3210
Registrar@mc.edu
www.mc.edu/offices/registrar

Instructions:
Complete steps 1, 2, 3, and 4.
Once complete, submit this document to the registrar's office for processing.

CLEP Exam Approval for Mississippi College Credit

Step 1: Student Information

Student's Name: _____ MC ID #: _____

Anticipated Date of Graduation: _____ Catalog Year: _____

Step 2: CLEP information

Ordinarily, students will earn degree credits at Mississippi College by taking college classes. However, Mississippi College has approved several ways to earn credit by validating prior learning, and students can earn a maximum of 30 hours through this option. More information and details on Special Ways to Earn Credit can be found in the Mississippi College Catalog – catalog.mc.edu – under “Academic Information”.

A student may receive credit at Mississippi College for any of the options listed in the catalog on which he/she achieves a satisfactory score, subject to the limitations listed below and if approved by this form. Acceptable scores are subject to change when mean scores are updated by the College Board. Students must wait six months before repeating an examination. Exams must be taken within 30 days of the Registrar's Office approval.

Step 3: CLEP information

Name of CLEP Exam	MC Course Prefix	MC Course Number

Step 4: Limitations and student's signature *Initial beside each guideline below to verify that you have read and understand this information. When complete, sign and date below.*

- _____ I understand that CLEP credit in History will be limited to a total of six semester hours and to meet Mississippi College's CORE requirements both courses must be from the same series, i.e. U.S. History, etc.
- _____ I understand that CLEP credit in English will be limited to a total of six semester hours and I may take only one Literature course.
- _____ I understand that I may not receive credit at a lower course level in a subject from which I have earned credit at an advanced level.
- _____ I understand that my last 33 semester hours must be completed at Mississippi College and CLEP exams should be taken as early as possible in my study at Mississippi College. Further, I understand that if I must take a CLEP exam in the last 33 hours prior to my graduation I take full responsibility for the risk of delayed graduation if I do not meet the required scores required.

Signature of Student _____ **Date** _____

Step 5: Office of the Registrar Approval

Signature: _____ Date: _____

Step 6: Provost Approval (if in last 33 hours)

Signature: _____ Date: _____