



MISSISSIPPI COLLEGE

Department of Athletics

Assistant Athletic Trainer Athletics Full-Time Position General Description

The assistant athletic trainer will work under the head athletic trainer to take care of the medical needs of Mississippi College's student-athletes. He/she will be responsible for providing appropriate care for athletic injuries to athletes. The assistant athletic trainer will be responsible for a particular team during each semester, but may fill in for other teams as needed.

Primary Duties

- Carry out all aspects of the athletic training program necessary to accomplish objectives and meet the mission asked of them by the head athletic trainer.
- Provide care to the student-athletes under the direction of the head athletic trainer and overseeing team physician.
- Provide athletic training services for the University to include attendance at scheduled team practices, home and away competition as necessary.
- Confer between physician and other sports medicine staff, as well as the athlete to insure proper medical care of the student-athletes.
- Communicate with coaching staff on a regular basis to relay an injury report including any limitations student-athletes may have.
- Help with equipment maintenance and supplies in the athletic training facility.
- Be responsible for physicals including overseeing stations, as well as, set-up/breakdown.
- Be responsible for practices and game setup/breakdown.
- Be responsible for taking care of any athlete's needs of the team you are overseeing, as well as any visiting team.
- Be responsible for the care, treatment, rehab in the athletic training room of any athlete of a sport you are overseeing.
- Help supervise graduate assistants and work-study students as needed.
- Help with drug testing as needed.
- Help with concussion testing as needed.
- Assist with document creation and editing as needed.
- Be a liaison between athletic training and other campus staff (ex: counseling, Alumni pool, computer labs).
- Engage in professional development activities in order to stay abreast of current trends, policies, guidelines in the field of law, medicine, Allied Health care as it relates to the safety of intercollegiate student-athletes.
- Perform other job-related duties asked by the head athletic trainer.

Essential Functions

- Be proficient in athletic training practice domains including: injury/illness prevention and wellness protection, clinical evaluation and diagnosis, immediate and emergency care, treatment and rehabilitation, organizational and professional health and well-being.
- Ability to comply with all policies and regulations of the University, the GSC and the NCAA.
- Ability to effectively operate a computer and the necessary software to effectively document injuries.

- Ability to communicate effectively and appropriately.
- Ability to maintain confidentiality of records and other sensitive information.
- Ability to maintain files accurately, in paper and software programs.
- Ability to interact and establish an effective and appropriate relationship with the diverse populations, the athletic department staff, the University community and the public.
- Ability to handle multiple tasks simultaneously.
- Have thorough knowledge of human anatomy as it relates to the issue of athletic training and other related allied health care fields
- Ability to interpret and follow department and University policies as outlined in the Policy & Procedures manual.
- Ability to effectively care for and rehabilitate athletes.

Minimum Qualifications

- BOC certified
- Licensed by Mississippi State Department of Health
- Preferred Master's degree

Performance Evaluation

Job performance is evaluated each semester according to the procedures approved by the head athletic trainer and the athletic director of Mississippi College Athletics.